

**PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY  
203 OLDS STATION ROAD  
WENATCHEE WA 98801**

**REGULAR COMMISSION MEETING**

**DECEMBER 16, 2024**

**STUDY SESSION**

**10:00 AM**

1. Pledge of Allegiance and Safety/H&OP Minute – Amanda Huber
2. Approval of the Agenda
3. Safety Investigation Recommendations Follow-up
4. Legislative Update: Pre-Session Outlook
5. Fiber Services Review and Updates
6. Strategic Vision Update
7. Identity Theft Prevention Program Update
8. Public Comment  
*Time reserved for public comments or questions related to matters not covered by the agenda*

**BUSINESS SESSION**

**1:00PM**

**Consent Agenda**

9. Minutes of the December 2, 2024 Regular Meeting
10. Vouchers: Accounts Payable Summary Report dated December 10, 2024:
  - a. Vouchers totaling \$13,014,850.94;
  - b. Approval of Customer Deposit Returns and Conservation Incentive payments for the period November 26, 2024 through December 09, 2024 in the amount of \$123,040.91.

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- c. Approval of the net Payroll, Warrant Nos. 238650 through 238665 and Advice Nos. 790085 through 790909 for the pay period ending December 01, 2024 in the amount of \$2,825,783.63.
  - d. Approval of Warrant Nos. 32462 through 32506 totaling \$13,003.30 for claim payments from the workers' compensation self-insurance fund for the period ending December 09, 2024.
11. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 1-8, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 21-32 WITH STRIDER CONSTRUCTION CO., INC OF BELLINGHAM, WA AND AUTHORIZING PAYMENT OF RETAINAGE
  12. A RESOLUTION RATIFYING FIELD WORK ORDER NO. 1, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER CONTRACT NO. 22-12520 WITH AMERICAN BABBIT BEARING, INC. OF HUNTINGTON, WEST VIRGINIA, AND AUTHORIZING PAYMENT OF RETAINAGE
  13. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NO. 1, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 23-13284 WITH MIDLAND ELECTRIC, INC OF DAVENPORT, WASHINGTON, FOR CARLTON POND MOTOR CONTROL CENTER REPLACEMENT AND AUTHORIZING RELEASE OF THE BOND IN LIEU OF RETAINAGE

**Regular Agenda**

14. A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO PURCHASE APPROXIMATELY 1.14 ACRES OF LAND IN WENATCHEE, WASHINGTON, AT THE INTERSECTION OF SOUTH COLUMBIA STREET AND BRIDGE STREET FROM STOCKER, LLC
15. A RESOLUTION AUTHORIZING AMENDMENT NO. 5 TO INTERAGENCY SERVICES AGREEMENT (CONTRACT NO. 19-10432) WITH WASHINGTON STATE DEPARTMENT OF FISH AND WILDLIFE TO PROVIDE HATCHERY MONITORING AND EVALUATION SERVICES
16. A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO SERVICES AGREEMENT (SA NO. 22-12481) WITH UTILICAST, LLC TO PROVIDE ENTERPRISE AND SOLUTIONS ARCHITECTURE CONSULTING
17. A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A SERVICE AGREEMENT (SA NO. 24-13974) WITH SAPERE CONSULTING, INC. OF WALLA WALLA, WA FOR MANAGEMENT CONSULTING SERVICES
18. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 3-14, 3-16, AND 3-17, AND APPROVING EXECUTION OF FIELD WORK ORDER/CHANGE ORDER NO. 3-18, FOR THE THIRD AND FOURTH UNITS UNDER CONTRACT NO. 14-22 WITH VOITH HYDRO, INC. OF YORK, PA FOR ROCKY REACH UNITS C-8 THROUGH C-11 TURBINE REPAIRS

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19. Manager Items

20. Commission Items

21. Follow-up on Delegation of Action Items from Previous Board Meeting

22. Delegation of Action Items

23. Additional Public Comment

24. Matters of general business as may necessarily come before the Commission

25. Executive Session: To discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) for \_\_\_ minutes

This agenda and resolutions (if any) may be revised by the Commission as appropriate.

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 1-8, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 21-32 WITH STRIDER CONSTRUCTION CO., INC OF BELLINGHAM, WA AND AUTHORIZING PAYMENT OF RETAINAGE

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

Public Utility District No. 1 of Chelan County (District) adopted Resolution No. 22-14673 on June 20, 2022, which authorized the District to advertise and award (Bid No. 21-32) and to enter into a contract with Strider Construction Co., Inc (Contractor) of Bellingham, WA for Dryden Wastewater Treatment Facility Improvements, in the amount of \$3,596,300.

The District Commission by Resolution No. 17-14215 delegated limited authority to the General Manager and the staff to execute field work orders under certain circumstances.

The work in Field Work Order/Change Order Nos. 1-8 consists of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District's staff has executed Field Work Order/Change Order Nos. 1-8, which are on file in the offices of the District and summarized as follows:

<b>Field Work Order/Change Order Description</b>	<b>Amount</b>
1. Miscellaneous changes to scope	\$22,996.33
2. Equipment, facilities, additional earthwork and minor items of work	\$100,299.59
3. Potholing of existing BNSF crossing	\$5,462.02
4. Correction of scrivener's error	\$0.00
5. Miscellaneous changes to scope	\$8,965.12
6. Alternative railroad crossing	\$151,100
7. Miscellaneous changes to scope	\$8,317.46
8. Reconciliation of bid item quantities	-\$57,450
<b>Total</b>	<b>\$239,690.52</b>

Field Work Order/Change Order Nos. 1-8 results in a net increase in the contract price of \$239,690.52 for a new revised total price of \$3,835,990.52 (excluding sales tax), which the District's Engineers recommend be ratified. Resolution No. 17-14215 provides that this type of field work order/change order shall be presented to the Commission for approval as part of the final acceptance resolution.

District staff has determined that the completion of all contract work occurred on December 6, 2024. In accordance with the terms of the contract, retainage in an amount not exceeding 5% of the contract price has been withheld from the Contractor.

The General Manager of the District concurs with staff's recommendations that the District accept the work performed by the Contractor, ratify Field Work Order/Change Order Nos. 1-8 and authorize the payment of retainage due the Contractor, subject to the requirements of the contract and state law.

### **ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, as follows:

Section 1. Field Work Order/Change Order Nos. 1-8 to Bid No. 21-32 with Strider Construction Co., Inc for the work specified above, which will result in a net increase in the purchase price of \$239,690.52, for a total revised contract price of \$3,835,990.52, plus Washington State sales tax, is hereby ratified.

Section 2. All the contract work required under Bid No. 21-32 was completed on December 6, 2024, and the same is hereby accepted, subject to Section 3 hereof. Payment of retainage to the Contractor in the amount determined by the District's auditor to be due is authorized to be paid to the Contractor subject to Section 3 and Section 4 hereof, and subject to the provisions and limitations of Chapter 39.12 RCW (Prevailing Wages on Public Works) and 60.28 (Liens for Labor, Materials and Taxes on Public Works).

Section 3. This resolution shall not constitute an acceptance by the District of any work performed or goods supplied pursuant to the aforementioned contract, which are not in strict compliance with the contract terms and conditions.

Section 4. After the expiration of the forty-five (45) day period for giving the District notice of lien and after receipt of the Department of Revenue's certification of the Contractor's payment of taxes, the Employment Security Department's Certificate of Payment of Contributions, Penalties and Interest on Public Works Contracts, and the Department of Labor & Industries' Certificate of Release of the State's Lien on Public Works Contracts and the District being satisfied that taxes certified as due or to become due are discharged and the filed claims of materialmen and laborers, if any, together with a sum sufficient to pay costs of foreclosing the liens and attorney's fees, have been paid, the District's General Manager is authorized and directed to withhold from the remaining retained amounts for claims the District may have against the Contractor, and the balance shall be paid to the Contractor. In the event said taxes, claims, expenses and fees have not been paid, the General Manager is authorized and directed to withhold an amount equal to unpaid taxes and unpaid claims, together with a sum sufficient to defray the costs and attorney fees incurred in foreclosing the lien of such claims, and the balance shall be paid to the Contractor.

DATED this 16th day of December 2024.

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President

ATTEST:

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Vice President

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Secretary

\_\_\_\_\_  
Commissioner

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Commissioner

Seal

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDER NO. 1, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER CONTRACT NO. 22-12520 WITH AMERICAN BABBIT BEARING, INC. OF HUNTINGTON, WEST VIRGINIA, AND AUTHORIZING PAYMENT OF RETAINAGE

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The District Commission by Resolution No. 17-14215 delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less. Authority was also granted to the General Manager and the staff to execute field work orders under certain circumstances.

On December 22, 2022, the District entered into a contract (Bid No. 22-12520) with American Babbitt Bearing, Inc. (Contractor) of Huntington, West Virginia for Rocky Reach C-10 and C-11 Babbitted Bearing Refurbishment, in the amount of \$382,200. This contract was advertised for public bid and was awarded as required by RCW 54.04.070 and .080.

The work in Field Work Order No. 1 consists of conditions and work not anticipated or included in the original contract but within the scope of the contract. The District's staff has executed Field Work Order No. 1, which is on file in the offices of the District and summarized as follows:

<b>Field Work Order No.</b>	<b>Amount</b>
1. Reconciliation of actual cost for the 1 <sup>st</sup> Unit and the 2 <sup>nd</sup> Unit Thrust Bearing Refurbishment. The repair was performed instead of full babbitt replacement following Contractor's recommendation.	(\$50,500)
<b>Total</b>	(\$50,500)

Field Work Order No. 1 results in a net decrease in the contract price of \$50,500 for a new revised total price of \$331,700 (excluding sales tax), which the District's Engineers recommend be ratified. Resolution No. 17-14215 provides that this type of field work order shall be presented to the Commission for approval as part of the final acceptance resolution.

District staff has determined that the completion of all contract work occurred on October 31, 2024. In accordance with the terms of the contract, retainage in an amount not exceeding 5% of the contract price has been withheld from the Contractor.

The General Manager of the District concurs with staff's recommendations that the District accept the work performed by the Contractor, ratify Field Work Order No. 1 and authorize the payment of retainage due the Contractor, subject to the requirements of the contract and state law.

### **ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Field Work Order No. 1 to Contract No. 22-12520 with American Babbitt Bearing, Inc. for the work specified above, which will result in a net decrease in the contract price of \$50,500, for a total revised contract price of \$331,700, plus Washington State sales tax, is hereby ratified.

Section 2. All the contract work required under Contract No. 22-12520 was completed on October 31, 2024 and the same is hereby accepted, subject to Section 3 hereof. Payment of retainage to the Contractor in the amount determined by the District's auditor to be due is authorized to be paid to the Contractor subject to Section 3 and Section 4 hereof, and subject to the provisions and limitations of Chapter 39.12 RCW (Prevailing Wages on Public Works) and 60.28 (Liens for Labor, Materials and Taxes on Public Works).

Section 3. This resolution shall not constitute an acceptance by the District of any work performed or goods supplied pursuant to the aforementioned contract, which are not in strict compliance with the contract terms and conditions.

Section 4. After the expiration of the forty-five (45) day period for giving the District notice of lien and after receipt of the Department of Revenue's certification of the Contractor's payment of taxes, the Employment Security Department's Certificate of Payment of Contributions, Penalties and Interest on Public works Contracts and the Department of Labor & Industries' Certificate of Release of the State's Lien on Public Works contracts and the District being satisfied that taxes certified as due or to become due are discharged and the filed claims of materialmen and laborers, if any, together with a sum sufficient to pay costs of foreclosing the liens and attorney's fees, have been paid, the District's General Manager is authorized and directed to withhold from the remaining retained amounts for claims the District may have against the Contractor, and the balance shall be paid to the Contractor. In the event said taxes, claims, expenses and fees have not been paid, the General Manager is authorized and directed to withhold an amount equal to unpaid taxes and unpaid claims, together with a sum sufficient to defray the costs and attorney fees incurred in foreclosing the lien of such claims, and the balance shall be paid to the Contractor.



DATED this 16th day of December 2024.

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President

ATTEST:

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Vice President

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Secretary

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Commissioner

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Commissioner

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## RESOLUTION NOS. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NO. 1, AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 23-13284 WITH MIDLAND ELECTRIC, INC OF DAVENPORT, WASHINGTON, FOR CARLTON POND MOTOR CONTROL CENTER REPLACEMENT AND AUTHORIZING RELEASE OF THE BOND IN LIEU OF RETAINAGE

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The Commission, by Resolution No. 17-14215, delegated authority to the General Manager to advertise, award and execute contracts when the total contract price is \$3,000,000 or less. Bids were received in accordance with RCW 54.04.070 and there was one bid in which the bidder took exception to the District's terms and conditions.

On April 11, 2024, the District entered into a contract (Bid No. 23-13284) with Midland Electric, Inc. (Contractor) of Davenport, Washington for the Carlton Pond Motor Control Replacement, in the amount of \$347,185. This contract was advertised for public bid and was awarded as required by RCW 54.04.070 and .080.

The work in Field Work Order/Change Order No. 1 was within the scope of the Contract. The District's staff has executed Field Work Order/Change Order No. 1, which is on file in the offices of the District and summarized as follows:

<b>FWO/ CO No.</b>	<b>Amount</b>
1. Extend completion date	\$0
<b>Total</b>	\$0

Field Work Order/Change Order No. 1 did not change the Contract amount of \$347,185 (excluding sales tax), which District staff recommends be ratified.

District staff has determined that the completion of all contract work occurred on December 4, 2024. In accordance with the terms of the contract, the Contractor has provided a bond in lieu of retainage equal to 5% of the contract price.

The General Manager of the District concurs with staff's recommendations that the District accept the work performed by the Contractor, ratify Field Work Order No. 1 and authorize the release of the related bond in lieu of retainage, subject to the requirements of the contract and state law.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NOS. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. Field Work Order/Change Order No. 1 to Bid No. 23-13284 with Midland Electric, Inc. for the work specified above, which will result in no change to the contract price, is hereby ratified.

Section 2. All the contract work required under Bid No. 23-13284 was completed on December 4, 2024 and the same is hereby accepted, subject to Section 3 hereof. Release of the Contractor's bond in lieu of retainage is authorized subject to Section 3 and Section 4 hereof, and subject to the provisions and limitations of Chapter 39.12 RCW (Prevailing Wages on Public Works) and 60.28 (Liens for Labor, Materials and Taxes on Public Works).

Section 3. This resolution shall not constitute an acceptance by the District of any work performed or goods supplied pursuant to the aforementioned contract, which are not in strict compliance with the contract terms and conditions.

Section 4. After the expiration of the forty-five (45) day period for giving the District notice of lien and after receipt of the Department of Revenue's certification of the Contractor's payment of taxes, the Employment Security Department's Certificate of Payment of Contributions, Penalties and Interest on Public Works Contracts, and the Department of Labor & Industries' Certificate of Release of the State's Lien on Public Works Contracts and the District being satisfied that taxes certified as due or to become due are discharged and the filed claims of materialmen and laborers, if any, together with a sum sufficient to pay costs of foreclosing the liens and attorney's fees, have been paid, the District's General Manager is authorized and directed to release the bond in lieu of retainage. In the event said taxes, claims, expenses and fees have not been paid, the General Manager is authorized and directed to file a claim against the bond in lieu of retainage in an amount equal to unpaid taxes and unpaid claims, together with a sum sufficient to defray the costs and attorney fees incurred in foreclosing the lien of such claims, and following payment of such claim, release the bond in lieu of retainage.

DATED this 16th day of December 2024.

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President

ATTEST:

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Vice President

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Secretary

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Commissioner

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Commissioner

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## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO PURCHASE APPROXIMATELY 1.14 ACRES OF LAND IN WENATCHEE, WASHINGTON, AT THE INTERSECTION OF SOUTH COLUMBIA STREET AND BRIDGE STREET FROM STOCKER, LLC

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

Public Utility District No. 1 of Chelan County, Washington (District), is authorized to purchase land, structures and other property rights and privileges, within and without its limits, necessary for the purpose of furnishing the District and Chelan County's inhabitants and any other persons, including public and private corporations, with electric and other utility services.

The District has identified a need for a new substation in the South Wenatchee area near the existing Wenatchee Substation, which is nearing capacity. Additionally, the District is required to permanently relocate a nearby transmission line out of the City of Wenatchee's Bridge Street road right of way in order to accommodate a City of Wenatchee project.

The District identified property owned by Stocker, LLC (Stocker) at the corner of South Columbia Street and Bridge Street (Stocker Property) as an option to resolve the necessary transmission line relocation, as well as serve as a potential substation site. The Stocker Property is located within the general area identified as meeting the criteria for a new Wenatchee substation, and its suitability as a potential site is enhanced by the transmission line already being immediately adjacent.

Initially, the District contacted Stocker to inquire about options to relocate the transmission line onto the Stocker Property. Stocker then informed the District of its intentions to sell the Stocker Property. Acquiring the Stocker property provides a resolution to the immediate need to relocate the transmission line and preserves the opportunity to build a substation should the substation advisory group decide to site a substation at this location.

The District negotiated a purchase and sale agreement for \$935,000 and other terms satisfactory to the District, contingent on District Board of Commissioners' approval.

Staff recommends the District approve the purchase of the Stocker Property.

The General Manager has reviewed staff's recommendation and concurs in the same.

Resolution No. \_\_\_\_\_  
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**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON, as follows:

Section 1. The Board of Commissioners hereby approves the purchase of the Stocker Property for \$935,000, and other terms acceptable to the District’s General Manager.

Section 2. The General Manager of the District or his designee is hereby authorized to take such further steps as may be required to complete the purchase of the Stocker Property from Stocker.

Dated this 16th day of December, 2024.

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President

ATTEST:

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Vice President

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Secretary

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Commissioner

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Commissioner

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## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING AMENDMENT  
NO. 5 TO INTERAGENCY SERVICES AGREEMENT  
(CONTRACT NO. 19-10432) WITH WASHINGTON  
STATE DEPARTMENT OF FISH AND WILDLIFE  
TO PROVIDE HATCHERY MONITORING AND  
EVALUATION SERVICES

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

The Rock Island and Rocky Reach Habitat Conservation Plans (HCPs) require the District, or its designated agents, to monitor and evaluate the success of the District's hatchery programs and provide information to the District and the HCP Hatchery Committees to adaptively manage these programs. On November 18, 2019, by Resolution No. 19-14400, the Commission of the District approved an Interagency Services Agreement (Contract No. 19-10432) with Washington State Department of Fish and Wildlife ("WDFW") to provide hatchery monitoring and evaluation services, in an amount not to exceed \$1,093,205.

On December 7, 2020, by Resolution No. 20-14504, the Commission of the District authorized Amendment No. 1, increasing the not to exceed amount by \$1,141,969 for a new not to exceed amount of \$2,235,174 and extended the contract end date to December 31, 2021.

On November 15, 2021 by Resolution 21-14597, the Commission of the District authorized Amendment No. 2, increasing the not to exceed amount by \$1,167,673 for a new not to exceed amount of \$3,402,847 and extending the contract end date to December 31, 2022.

On December 19, 2022 by Resolution 22-14723, the Commission of the District authorized Amendment No. 3, increasing the not to exceed amount by \$1,049,460 for a new not to exceed amount of \$4,452,307 and extending the contract end date to December 31, 2023.

On November 20, 2023 by Resolution 23-14827, the Commission of the District authorized Amendment No. 4, increasing the not to exceed amount by \$1,249,702 for a new not to exceed amount of \$5,702,009 and extending the contract end date to December 31, 2024.

Resolution No. 17-14215 requires that the Commission, by resolution, authorize Agreements and Amendments when the total contract price exceeds \$500,000.

District staff has identified the need for continued hatchery monitoring and evaluation services. District staff recommends that it is in the best interest of the

District to amend Interagency Services Agreement No. 19-10432 with WDFW to extend the expiration date through December 30, 2025 and increase the not to exceed amount by \$1,225,429 for a total revised contract price not to exceed \$6,927,438.

The General Manager has reviewed District staff's recommendation and concurs in the same.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, WASHINGTON as follows:

Section 1. The General Manager is hereby authorized to execute Amendment No. 5 to Interagency Services Agreement No. 19-10432 with WDFW extending the expiration date through December 30, 2025, and increasing the not to exceed amount by \$1,225,429 to provide the additional services identified above. The revised contract price will not exceed \$6,927,438 without prior Commission approval. A copy of the Amendment is on file in the offices of the District.

DATED this 16th day of December 2024.

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President

ATTEST:

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Vice President

\_\_\_\_\_  
Secretary

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Commissioner

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Commissioner

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## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING AMENDMENT  
NO. 3 TO SERVICES AGREEMENT (SA NO. 22-  
12481) WITH UTILICAST, LLC TO PROVIDE  
ENTERPRISE AND SOLUTIONS ARCHITECTURE  
CONSULTING

FACTUAL BACKGROUND AND REASONS FOR ACTION

The District entered into a Services Agreement (SA No. 22-12481) on November 22, 2022, with Utilicast, LLC of Kirkland, Washington to provide Enterprise and Solutions Architecture Consulting, in an amount not to exceed \$480,000. Resolution Nos. 23-14755 dated April 3, 2023, and 23-14831 dated October 20, 2023, authorized amendments to SA No. 22-12481 to increase the not to exceed amount to \$1,510,000.

District staff has identified the need for additional services for ongoing maintenance and development of enterprise architecture and associated services. Enterprise architecture provides a framework for operational and change activity at the enterprise technology level and allows for direction setting at an executive level. It includes analyses such as risk management and technology architecture impact assessments of strategic options, effecting technology roadmaps and realizing business capability increments. Utilicast, LLC has proven beneficial in this work, and other departments have shown interest in drafting their own task authorizations under this contract. Resolution No. 17-14215 requires that the Commission, by resolution, authorize Amendments to Service Agreements and Amendments when the total contract price exceeds \$500,000.

District staff recommends that it is in the best interest of the District to amend SA No. 22-12481 with Utilicast, LLC in the amount of \$745,000, for a total revised contract price not to exceed \$2,255,000.

The General Manager has reviewed District staff's recommendation and concurs in the same.

ACTION

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY  
DISTRICT NO. 1 OF CHELAN COUNTY as follows:

Section 1. The General Manager is hereby authorized to execute an Amendment to Services Agreement (SA No. 22-12481) with Utilicast, LLC to provide the additional services identified above. The revised contract price will not exceed \$2,255,000 without prior Commission approval. A copy of the Amendment is on file in the offices of the District.

DATED this 16<sup>th</sup> day of December 2024.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Vice President

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Secretary

\_\_\_\_\_  
Commissioner

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Commissioner

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## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A SERVICE AGREEMENT (SA NO. 24-13974) WITH SAPERE CONSULTING, INC. OF WALLA WALLA, WA FOR MANAGEMENT CONSULTING SERVICES

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

District staff has identified a need for external management consulting services within various business units. This support is essential to assist with strategic development, risk management, critical analysis, and project development for current and emerging issues. It has been determined it is in the best interest of the District to combine these efforts and create a long-term agreement for these services.

Resolution No. 17-14215 requires that the Commission, by resolution, authorize Service Agreements that exceed \$500,000.

District staff has determined that Sapere Consulting, Inc. is the best qualified firm to provide the required services for a fair and reasonable price. The service agreement will be for a not to exceed amount of \$3,500,000, with a completion date of December 31, 2027. Projects and deliverables include substation build and site acquisition, river operations (TDIP), project management support, strategic initiatives including reliability modeling and others.

It is District staff's recommendation that it is in the best interest of the District to enter into a Service Agreement with Sapere Consulting, Inc. for the above-described services. Services shall be provided when and as requested by the District, according to written task authorizations which define the scope, budget and schedule for individual tasks.

The General Manager of the District has reviewed staff's recommendation and concurs in the same.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, as follows:

Section 1. The General Manager of the District is hereby authorized to enter into Service Agreement 24-13974 with Sapere Consulting, Inc. for management consulting services in an amount not to exceed \$3,500,000 without prior Commission approval. A copy of the Agreement is on file in the offices of the District.

DATED this 16th day of December 2024.

\_\_\_\_\_  
President

ATTEST:

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Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Commissioner

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Commissioner

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## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NOS. 3-14, 3-16, AND 3-17, AND APPROVING EXECUTION OF FIELD WORK ORDER/CHANGE ORDER NO. 3-18, FOR THE THIRD AND FOURTH UNITS UNDER CONTRACT NO. 14-22 WITH VOITH HYDRO, INC. OF YORK, PA FOR ROCKY REACH UNITS C-8 THROUGH C-11 TURBINE REPAIRS

**FACTUAL BACKGROUND AND REASONS FOR ACTION**

Public Utility District No. 1 of Chelan County (District) adopted Resolution No. 14-13899 on September 2, 2014, which authorized the District to enter into a sole source contract (No. 14-22) with Voith Hydro, Inc. (Contractor) of York, PA for Rocky Reach Units C-8 through C-11 Turbine Repairs, in the amount not to exceed \$21,777,239.

**Previously Approved Field Work Orders**

On May 15, 2017, the Commission by Resolution No. 17-14139 ratified Field Work Order/Change Orders 1-01 through 1-18, 2-01 through 2-03 and approved 2-04 totaling a net reduction of \$1,168,107.10, which were executed under the delegated authority of Resolution No. 08-13325 and resulted in a revised total not to exceed contract price of \$20,609,131.90.

On December 17, 2018, the Commission by Resolution 18-14294 ratified Field Work Order/Change Order 1-19 for a net reduction of \$518,144.10, resulting in a revised total not to exceed contract price of \$20,090,987.80.

On January 21, 2019, the Commission by Resolution 19-14313 ratified Field Work Order/Change Order No. 2-05 through 2-12 and approved 3-01 and 4-01 totaling a net increase of \$188,700.05 and resulted in a revised total not to exceed contract price of \$20,279,687.85.

On September 16, 2019, the Commission by Resolution 19-14383 ratified Field Work Order/Change Order No. 2-13, 3-02, 4-02 and approved 3-03 totaling a net increase of \$1,944,015.60 and resulted in a revised total not to exceed contract price of \$22,223,703.45.

On September 21, 2020, the Commission by Resolution 20-14488 ratified Field Work Order/Change Order No. 2-14, 2-15 and approved 3-04 totaling a net increase of \$2,326,894.14 and resulted in a revised total not to exceed contract price of \$24,550,597.59.

On February 22, 2022, the Commission by Resolution 22-14631 ratified Field Work Order/Change Order Nos. 3-05 and 3-06 totaling a net increase of \$144,263.19 which resulted in a revised total not to exceed contract price of \$24,694,860.78.

On November 7, 2022, the Commission by Resolution No. 22-14708 ratified Field Work Order/Change Orders 3-07, 3-08, 3-09, and 3-10 totaling \$389,703.68, resulting in a revised total not to exceed contract price of \$25,084,564.46. Resolution 22-14708 also ratified Field Work Order/Change Order No. 3-11, a no cost schedule revision, and approved 3-12 in the amount of \$113,050. Negotiations with the Contractor relating to these proposed changes failed, resulting in Field Work Order/Change Orders 3-11 and 3-12 not being executed.

On May 22, 2023, the Commission by Resolution No. 23-14769 approved Field Work/Order/Change Order No. 3-13 totaling \$560,626.12 resulting in a revised total not to exceed contract price of \$25,645,190.58.

### **Executed Field Work Orders to be Ratified**

Field Work Order/Change Order No. 3-14 applied labor and material cost escalation to C-10 and C-11, removed C-11 site runner assembly, and removed C-10 site runner disassembly and assembly, resulting in a \$328,321.51 decrease in the contract price. District staff executed Field Work Order/Change Order No. 3-14 on September 27, 2023, and it is on file in the offices of the District.

Field Work Order/Change Order No. 3-16 added design and execution of a blade servomotor oil leakage testing system, supply of wicket gate servomotor tensioners, and performance of turbine shaft fracture analysis, resulting in a \$207,079.20 increase to the contract price. District staff executed Field Work Order/Change Order No. 3-16 on December 14, 2023, and it is on file in the offices of the District.

Field Work Order/Change Order No. 3-17 removed shop assembly for C-10 and C-11, including removal of static balancing and shop disassembly scope. Additionally, SR-4 and SR-5 were modified, revising the limits on Liquidated Damages and implementing incentives for prioritized delivery of C-10 and C-11 components, resulting in a \$526,610.76 decrease in the contract price. District staff executed Field Work Order/Change Order No. 3-17 on June 24, 2024, and it is on file in the offices of the District.

### **Proposed Field Work Orders for Approval**

District staff desires to execute Field Work Order/Change Order No. 3-18 which provides compensation, on a time and material basis, and a schedule extension for as-found repairs of existing C-11 components, including runner components, wicket gates, and wicket gate servomotors. Field Work Order/Change Order No. 3-18 will result in an increase to the total contract price in the amount of \$1,184,470.86.

Ratification of the Executed Field Work Orders and Approval of the Proposed Field Work Order will result in a revised total not to exceed contract price of \$26,181,808.37.

The General Manager of the District concurs with staff’s recommendation that approval for future work be granted.

**ACTION**

IT IS RESOLVED BY THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF CHELAN COUNTY, as follows:

Section 1. The Commission finds that Field Work Order/Change Order Nos. 3-14, 3-16, and 3-17 were properly executed pursuant to the authority delegated by Resolution No. 17-14215 and said Field Work Order/Change Orders are hereby formally acknowledged and ratified.

Section 2. The General Manager of the District is hereby authorized to execute Field Work Order/Change Order No. 3-18. A copy of the Field Work Order/Change Orders shall be on file in the offices of the District.

DATED this 16<sup>th</sup> day of December 2024

ATTEST:

\_\_\_\_\_  
President

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Vice President

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Secretary

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Seal