

# Minutes of the Regular Commission Meeting of Public Utility District No. 1 of Chelan County, Washington November 18, 2024

The regular meeting of the Commission, of Public Utility District No. 1 of Chelan County, Washington, was held in the office of the District, 203 Olds Station Road, Wenatchee, Washington, on November 18, 2024, at the hour of 10:00 am, pursuant to proper notice.

**Commissioners present:** Steve McKenna, President  
Randy Smith  
Carnan Bergren  
Kelly Allen

**Staff present:** Kirk Hudson, General Manager  
Erik Wahlquist, General Counsel  
Rebekah Neumann, Clerk of the Board  
Various staff

**Others:** Steve Keene

## **Call to Order**

- President McKenna called the meeting to order at 9:59am

## **Pledge of Allegiance and Safety/H&OP Minute**

- Dave Parkhill, Senior Safety & Health Coordinator, led the pledge and reflected on his career at the District as he prepares for retirement

## **Agenda**

- Resolutions 5, 10, 11, and 12 were moved to consent; the agenda was approved as revised

## **Cycle of Personal Ownership (CPO) Winner Recognition**

- Kirk Hudson, General Manager, recognized October winner Jane Rohman, Hydro Admin Supervisor

## **Strategic Vision, Business, and Budget Planning**

- Justin Erickson, Chief Strategy & Stakeholder Officer, provided an update on the visioning process
- Reviewed the contents of the 2075 plan
- Discussed proposed Mission and Vision statements
  - Proposed Mission: Provide essential services to empower the community
  - Proposed Vision: Create bold, enduring value for future generations
- Reviewed nine key goals, anticipated implementation steps, and next steps
- Commissioners look forward to hearing public feedback on the proposed changes to the mission and vision

## **Resolution 6**

- Justin Erickson presented Resolution 6

- Resolution 6. A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO SERVICE AGREEMENT (SA NO. 23-13123) WITH NEXT GENERATION CONSULTING, INC. FOR PLANNING AND STRATEGY SUPPORT

#### **Resolutions 7, 8, and 9**

- Matt Shales, Licensing/Social Science Project Manager, and Ben Truscott, Licensing/Natural Science Project Manager, presented Resolutions 7, 8, and 9
- Reviewed anticipated work and costs for the three contractors
- Resolution 7. A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO SERVICES AGREEMENT (SA NO. 20-11328) WITH KLEINSCHMIDT ASSOCIATES OF PITTSFIELD, ME FOR ROCK ISLAND RELICENSING PRIMARY CONSULTING SERVICES
- Resolution 8. A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO SERVICES AGREEMENT (SA NO. 23-13296) WITH WILLAMETTE CULTURAL RESOURCE ASSOCIATES OF PORTLAND, OR FOR ROCK ISLAND RELICENSING CULTURAL AND HISTORIC RESOURCE CONSULTING SERVICES
- Resolution 9. A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO SERVICES AGREEMENT (SA NO. 23-13295) WITH FOUR PEAKS ENVIRONMENTAL SCIENCE AND DATA SOLUTIONS, LLC OF WENATCHEE, WA FOR ROCK ISLAND RELICENSING CONSULTING SERVICES

#### **MOTION**

Moved by: Commissioner Smith

Seconded by: Commissioner Allen

To approve Resolutions 6, 7, 8, and 9 as presented

Approved: Unanimously

#### **Resolution 13**

- Janet Jaspers, Chief Energy Resources Officer, presented Resolution 13
- Resolution 13. A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A SERVICE AGREEMENT (SA NO. 24-13982) WITH SOUTHWEST POWER POOL, INC., AND SEVERAL OTHER ELECTRIC UTILITIES TO FUND IMPLEMENTATION OF MARKETS+

#### **MOTION**

Moved by: Commissioner Smith

Seconded by: Commissioner Allen

To approve Resolution 13 as presented

Approved: Unanimously

#### **Resolution 14**

- Cathy Melton, Customer Service Program Analyst, presented Resolution 14
- Resolution 14. A RESOLUTION ESTABLISHING NEW RATES FOR THE DISTRICT'S SALE OF ELECTRIC ENERGY, WATER, AND WASTEWATER SERVICES

#### **MOTION**

Moved by: Commissioner Allen

Seconded by: Commissioner Smith

To approve Resolution 14 as presented

Approved: Unanimously

#### **Consent Agenda**

President McKenna presented the consent agenda, which included the following items:

- Minutes of the October 31, 2024 Special Meeting and the November 4, 2024 Regular Meeting
- Vouchers: Accounts Payable Summary Report dated November 12, 2024:

- Vouchers totaling \$11,381,435.30;
- Approval of Customer Deposit Returns and Conservation Incentive payments for the period October 29, 2024 through November 11, 2024 in the amount of \$80,098.43.
- Approval of the net Payroll, Warrant Nos. 238622 through 238635 and Advice Nos. 788396 through 789247 for the pay period ending November 03, 2024 in the amount of \$2,822,761.90.
- Approval of Warrant Nos. 32334 through 32371 totaling \$25,543.68 for claim payments from the workers' compensation self-insurance fund for the period ending November 08, 2024.
- Resolution 5. A RESOLUTION AUTHORIZING AMENDMENT NO. 4 TO SERVICES AGREEMENT (SA NO. 19-27) WITH PROCORE TECHNOLOGIES, INC. TO PROVIDE PROJECT AND CONSTRUCTION COLLABORATION SOFTWARE AS A SERVICE
- Resolution 10. A RESOLUTION REJECTING ALL BIDS AND DECLARING THAT NO BIDS WERE RECEIVED FOR THE UPFITTING OF DISTRICT SUPPLIED CHASSIS (BID NO. 24-13558) AND AUTHORIZING THE UPFITTING OF DISTRICT SUPPLIED CHASSIS BE OBTAINED BY NEGOTIATION
- Resolution 11. A RESOLUTION DECLARING AVEVA SOFTWARE, LLC OF LAKE FOREST, CALIFORNIA AS THE SOLE SOURCE SUPPLIER OF AVEVA PI SERVER FOR ENTERPRISES SOFTWARE AND THE ASSOCIATED POWERRUNNER SOFTWARE
- Resolution 12. A RESOLUTION APPROVING BIDDING DOCUMENTS FOR DISTRICT TREE TRIMMING 2025-2027 AND AUTHORIZING THE GENERAL MANAGER OF THE DISTRICT TO PUBLISH NOTICE INVITING SEALED PROPOSALS FOR SAID PROJECT
- Resolution 19. A RESOLUTION RATIFYING FIELD WORK ORDER/CHANGE ORDER NO. 1; AUTHORIZING FINAL ACCEPTANCE OF WORK PERFORMED UNDER BID NO. 23-13070 WITH SELLAND CONSTRUCTION, INC OF WENATCHEE AND AUTHORIZING PAYMENT OF RETAINAGE

MOTION

Moved by: Commissioner Smith

Seconded by: Commissioner Allen

To approve the consent agenda as revised to include Resolutions 5, 10, 11, and 12

Approved: Unanimously

**Manager Item**

- Bill Towey, Fisheries Scientist, provided information on an award the District received from the Confederated Tribes of the Colville Reservation (CTCR)
  - Testament to the hard work and dedication of staff who have collaborated with the CTCR on shared goals

**Commission Items**

- Special Meetings

MOTION

Moved by: Commissioner Smith

Seconded by: Commissioner Allen

To set the following special meetings

- On Monday, January 13, 2025 @ 9:00am at the Chelan PUD Service Center, 203 Olds Station Road, Wenatchee, for the purpose of holding a Board Workshop
- On Tuesday, January 21, 2025 @ 9:00am at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, for the purpose of holding a Board Workshop
- On Friday, February 21, 2025 @ 9:00am at the Confluence Technology Center, 285 Technology Center Way, Wenatchee, for the purpose of holding a Board Workshop

Approved: Unanimously

**Follow up on Delegation of Action Items from 11/4/24 Board meeting**

- None

**Follow up on Delegation of Action Items from Previous Board Meetings**

- Erik Wahlquist will determine if any refunds will be implemented for off-season frost prevention and irrigation bills - complete based on Lindsey's 11/4 rate presentation

**Delegation of Action Items**

- Janet Jaspers will provide information on the number of anticipated participants in SPP Markets+ Phase 2

**Executive Session**

President McKenna convened an executive session at approximately 11:25am to discuss with legal counsel agency enforcement actions, litigation, potential litigation to which the District or its board is, or is likely to become, a party, and/or legal risks, as authorized by RCW 42.30.110(1)(i) for approximately 30 minutes.

President McKenna confirmed no votes were taken and no decisions were made during Executive Session

**Recess @ 11:55am; Reconvene @ 1:00pm**


**Public Hearing – 2025 Budget Presentation**


- Hearing started @ 1:00pm
- Dave Nelson, Manager Strategic Financial Planning, reviewed changes to the 2025 budget since the presentation on November 4, which include:
  - Bottom line decreased \$2M; reviewed contributing factors
  - Highlighted several projects intended to increase system resiliency
  - No public comment was received
- Hearing ended at 1:23pm

**Manager Item**

- Kirk Hudson introduced Dan Koch, Chief Operating Officer

There being no other business, the meeting was adjourned at 1:26pm

  
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Vice President

  
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Commissioner

  
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President

  
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Secretary

  
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Commissioner